

Our Services Include:

- Project Management •Application Outsourcing •e-Business
- Data Warehousing •Integrated Testing •Help Desk Services

**Project
MANAGER**

PROFESSIONAL RESUME OF

PMP CERTIFIED

Be fore

EXPERIENCE SUMMARY: PROJECT MANAGEMENT PROFESSIONAL (PMP) Certified
 17 years TELECOMMUNICATIONS experience
 8 years System Analysis and Development experience
 5+ years PROJECT MANAGEMENT experience

SKILLS:

Organizations: Member of Dallas chapter and national organization of Project Management Institute

Hardware: IBM PC'S AND COMPATIBLES

Software:	MS PROJECT	MS OFFICE	FOCUS
	CRYSTAL REPORTS	WINDOWS 95/98	IMS
	TSO	EXCELERATOR/IS	

EXPERIENCE HISTORY:

DECISION CONSULTANTS INC. 09/00 – Present
Project Manager

- Managed internal project to document DCI Dallas Office Telecom Strategy.
- Project included financial analysis of Dallas/Fort Worth market list, consulting company competitor analysis, SWOT analysis, presentation documentation and timeline for implementing this strategy.

GENUITY 03/00 – 09/00
Project Manager

- Managed several projects that involved development of software updates for SLA (service level agreements) reporting for ATM.
- Several updates have been made to internal software during this timeframe.
- Managed activities of team that was responsible for evaluating outside vendors for CNM (customer network management) solution.
- Project would support needs for Verizon contact valued between \$500M and \$2MM and be rolled out to remaining customer base.

AT&T*Project Manager*

1983 – 2000

1997 – 2000

- Managed several risk management development projects with total budget of over \$5M.
- Delivered these projects on schedule and within budget.
- Negotiated schedule changes with internal partners, which resolved client concerns regarding implementation.
- Implemented project that positively impacted company's Net Bad Debt by approximately \$1.3M per month.
- Managed project recognized by quality group as exceeding "Best in Class" standards.

Project Manager

1994 – 1997

- Managed projects that developed internal controls for recording internal business.
- Coordinated conversion of internal billing to external environment for LUCENT and NCR.
- Facilitated meetings to develop and communicate company-wide procedures, plans and to monitor compliance.
- Resolved billing issues with LUCENT that resulted in recovery of over \$20M.

Project Leader

1986 – 1994

- Directed professional staff of five employees and consultants.
- Implemented changes to three internal financial reporting systems.
- Evaluated and implemented several opportunities involving risk analysis and change management.
- Implemented changed to internal systems that resulted in savings of over \$200K per year.
- Participated on two quality teams that were nominated for Financial Vice President Awards.

Systems Analyst

1983 – 1986

- Created system requirements and implementation plans for internally developed lease accounting and fixed asset systems.
- Provided support to user community in preparation of methods and procedures.
- Managed sub-team of six employees that system tested functionality specified in requirement document.

AMERADA HESS CORPORATION*Staff Accountant*

1973 – 1983

- Managed books for two company subsidiaries.
- Implemented changes to procedures that resulted in improved analysis of company expenses.
- Created reports to help analyze current month and YTD trends.
- Demonstrated results and was promoted as result.

DECISION CONSULTANTS

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EDUCATION:

Pace University
B.B.A.